



ORGANIZATION: FINANCIAL INTELLIGENCE UNIT

POSITION: SYSTEMS ANALYST

REPORTS TO: INFORMATION AND TECHNOLOGY OFFICER

MAIN PURPOSE OF THE JOB

To design, test, implement and support systems in line with business needs.

Main Duties

1. To develop functional specifications in line with user requirements specification in order to lay the foundation for development/procurement and implementation of new application systems.
2. To test different system elements during development in order to ensure that the final product conforms to user requirements and are error free.
3. Provide orientation to new users of existing applications, and train users on new systems.
4. Support and maintain FIU website and online systems.
5. Plan, organize, direct, control and evaluate the operations of Information Systems and Electronic Data Processing (EDP).
6. Maintain security of systems and information
7. Assist in developing on-line reporting and electronic data processing procedures.
8. To develop user manuals for new systems and to maintain existing manuals in line with changes made



9. To enhance and integrate existing systems in line with changing business needs and ensuring that business continuously meet its strategic objectives.
10. Provide support on application systems in order to ensure speedy resolution of problems and service continuity.
11. To provide application development and support consulting/advisory service to all staff members and stakeholders.
12. Undertake other relevant matters as may be assigned

5. Educational Qualifications

A Bachelors Degree in Information Systems, Computer Science or its equivalent

Plus

Two (2) years working experience in the design, development and implementation of application systems in commercial environments.

Desired Skills

The incumbent must demonstrate the following skills

- Applications integration skills
- Analytical and problem solving skills
- Excellent interpersonal skills including the ability to make presentations, and to communicate complex technical issues using simple and clear language.
- Extensive skills in troubleshooting using a range of technical skills and knowledge
- Must possess project management skills



Knowledge

The incumbent must have proficient knowledge in the following areas:

- ✓ Thorough understanding of ETL processing methods, underlying data warehouse data models, security, and capabilities of the front-end delivery products.
- ✓ Structured Systems Analysis and Design
- ✓ Systems Development Life Cycle
- ✓ In-depth knowledge of Reporting tools
- ✓ Good MS SQL database administration skills
- ✓ Good IT security practice
- ✓ Graphics and web applications development at a high proficient level

Other requirements

Please deliver letters of application including certified copies of certificates, academic transcripts, detailed curriculum vitae, name and Contacts of two referees to:

Financial Intelligence Unit
Central Bank of Lesotho Building
Cnr. Moshoeshoe & Airport Roads
Private Bag A64
Maseru 100.

The deadline for applications is Friday
28th November, 2014.

Only shortlisted candidates will be contacted.